



EMPLOYEE NO.	ST HRS	OT HRS	SHIFT DIFF.	H/V HRS	W/E DATE

NAME (PRINT) _____

SS NO. _____

CUSTOMER _____
DEPARTMENT _____

Customer and Employee each certify that the hours stated hereon are correct and customer further certifies the work was performed satisfactorily. Each of us read and agree to the terms and conditions hereon and on the reverse side hereof.

ENTER ACTUAL HOURS WORKED
(DO NOT INCLUDE LUNCH)
TO THE NEAREST 1/4 HOUR.

WHITE, GREEN & YELLOW COPY: RETURN TO

A.R.D. CAREERS
116 John Street Ste 602
New York, NY 10038
Ph 212 571-1111
FAX TIMESLIP TO (800) 203-2550

Customer's Auth. Sig. _____ Employee Signature _____

PINK COPY: RETAIN FOR YOUR RECORDS
GOLD COPY: TO BE GIVEN TO CUSTOMER



JOB NUMBER	DATE	SUN	MON	TUE	WED	THUR	FRI	SAT	TOTAL	TOTAL	H/V
		ST	OT	ST	OT	ST	OT	ST	OT	ST	
	ST										
	OT										
	ST										
	OT										
	ST										
	OT										
	ST										
	OT										

NESCO 129 - TECHNICAL TIME SLIP





TERMS AND CONDITIONS



FOR CUSTOMER AND EMPLOYEE:

Each of us agrees that no hours will be worked in excess of 8 in any A.R.D. CAREERS workday or more than 40 in any A.R.D. CAREERS workweek unless prior approval is obtained from the local A.R.D. CAREERS office. We the customer agree that such overtime work performed by A.R.D. CAREERS employees is charged at the overtime rate required by law.

FOR CUSTOMER:

We realize that an ongoing contractual relationship exists between A.R.D. CAREERS and its employees who are assigned to work with us. We agree not to interfere with or disrupt this relationship while said employees are on assignment and for a reasonable time thereafter.

We further realize that A.R.D. CAREERS has expenses in maintaining a temporary staff (advertising, recruiting, testing, checking of licenses, references and health) and that if we transfer one of their employees to our payroll a settlement is in order. Details between a cash settlement or a term arrangement are available from the local A.R.D. CAREERS office.

There is a minimum charge per employee of four hours for any one day. We agree not to place A.R.D. CAREERS's employees in a job description which differs from his or her original assignment without prior notice to A.R.D. CAREERS. In the event this occurs, customer will hold A.R.D. CAREERS absolutely harmless from all damages resulting from this job variation.

We further agree not to authorize A.R.D. CAREERS's employees to operate any vehicle without A.R.D. CAREERS's prior written consent. We realize that the insurance A.R.D. CAREERS furnishes does not cover physical damage to our vehicles whether owned, rented or leased while being operated by A.R.D. CAREERS's employees. We agree to provide all such insurance at our own cost. Further, A.R.D. CAREERS assumes no responsibility to damage of equipment, supplies, cargo, etc. that will be on or in any of our vehicles.

Since we control and direct A.R.D. CAREERS's employees we will assume the responsibility for all design defects and products liability. We will not authorize A.R.D. CAREERS's employees to approve plans, specifications, designs, maps, or render any opinions without A.R.D. CAREERS's prior written consent. We realize the insurance A.R.D. CAREERS furnishes covers neither design defects nor products liability. We agree to provide all such insurance at our own cost.

If a A.R.D. CAREERS employee is injured during the assignment we will promptly notify the local A.R.D. CAREERS office.

We agree that should A.R.D. CAREERS retain counsel to collect any monies due or to become due hereunder, the prevailing party will be entitled to reasonable attorney's fees and costs of collection. Reasonable attorney's fees will reflect actual time spent by counsel. Any legal work performed by corporate counsel shall be charged based on average hourly fees prevailing in law firms at the situs of the action for like quality and quantity of legal representation.

We agree not to leave our premises or any cash, negotiable instruments or other valuable items thereon, unattended in the presence of any of A.R.D. CAREERS's employees or entrust the same to the care, custody and control of any of A.R.D. CAREERS's employees without A.R.D. CAREERS's prior written consent.

We agree not to advance any monies to A.R.D. CAREERS's employees without A.R.D. CAREERS's prior written consent.

We will furnish A.R.D. CAREERS's employees with a safe place to work as we do for our own employees. We represent that we are familiar with all applicable OSHA requirements and regulations, and that we are in compliance with OSHA Hazardous Communication Standards as well as state right-to-know laws. We agree to notify A.R.D. CAREERS immediately of the presence of any hazardous materials or chemicals in or near the areas where A.R.D. CAREERS's employees are working or may be assigned to work. As A.R.D. CAREERS's employees are assigned to work on our premises and under our supervision, we will indemnify and hold A.R.D. CAREERS harmless in the event that any OSHA citations are issued and/or any claims or action are brought based on OSHA violations.

All further services to be provided are also expressly subject to the customer's acceptance of these Terms and Conditions. We the customer agree that these Terms and Conditions shall apply to all further orders.

No oral statement of any person shall modify or otherwise affect the foregoing Terms and Conditions.

FOR EMPLOYEES

I understand that I must contact A.R.D. CAREERS's office after completing the assignment to determine if there is other work available for me. I agree that if I do not contact A.R.D. CAREERS upon completion of any assignment A.R.D. CAREERS can assume I am not available for work.

I will promptly notify the local A.R.D. CAREERS office if I am injured during the assignment.

I agree to return all A.R.D. CAREERS's equipment, uniforms or any advances which A.R.D. CAREERS may entrust into my care during the assignment. If said property is not promptly returned and A.R.D. CAREERS files suit to retrieve and collect it, the prevailing party in such action shall be entitled to reasonable attorney's fees and costs of collection as set forth above.

I understand that this time card is the record that I was on assignment and worked the hours shown on the face hereof. A.R.D. CAREERS cannot issue payment without presentation of a time card signed by me and signed by the authorized representative of A.R.D. CAREERS's customer. I agree that any time card not submitted for payment within ninety (90) days from the end of the work week which it represents will be void and A.R.D. CAREERS will not be responsible for payment of any work shown thereon. I will promptly notify A.R.D. CAREERS in writing if my pay check is not timely delivered.

